

DRAFT
TOWN OF BURLINGTON
Plan of Conservation and Development Advisory Committee (POCDAC)

REGULAR MEETING MINUTES

7:30 P.M.; Monday; March 26, 2007; Senior Center, Burlington, CT

1. Call to order, introductions, determination of quorum (50% of Committee Membership)

The meeting was called to order by Chairman Jim McCusker at approximately 7:35 PM with the following members in attendance, except as noted:

Ted Shafer, Bd of Selectmen - absent	Paula Schwartz - Reg School Dist #10
Jennifer Morin - Conservation Commission	Dyrinda Cole - Historical Society
Neil Beup -Econ Development Commission - absent	Dick Alden - Planning and Zoning Commission (PZC)
Richard Miller, Inland Wetlands Commission	James (Jim) Halpin - PZC
Sandy Mazeau, Library Directors	Amy Harris - PZC
Paul Stawarz , Parks and Recreation Commission	Jim Harris - PZC (Vice Chair) - absent
Joanne McBrien, Town staff - absent	Jim McCusker - PZC (Chair)

Also in attendance were: First Selectman Theodore Scheidel, Ginny Stross, and Marie Spratlin Hasskarl from the Town, and Carl Stephani, Ken Shooshan-Stoller, Pramod Pandey, and Stephanie Nadler from the CCRPA.

2. Approval of February 12, 2007, minutes
MOTION: Richard Miller moved; Sandy Mazeau seconded; approval of the minutes as presented; passed unanimously.
3. Report from the Task Force on the 1997 Plan Goals/Objectives/Policies/Implementation Actions - Jim McCusker
Jim reported on the discussions of the March 5th and March 26th meetings of this task force and the review that they conducted of the statutes in relation to the POCD update project. In addition to himself, at least one of the meetings was attended by the Town Attorney, Charles Bauer, Richard Miller, Amy Harris, and Neil Beup. He highlighted several sections of the statutes that were discussed in detail, and offered the assistance of the task force to review a draft survey to be distributed to the town's residents. The task force encouraged the Committee to have a public open house sooner rather than later, and it was noted that the work program calls for a public event during the summer. Members of the Committee were asked to contact CCRPA if they wished to be notified of the location of the task force meetings, which will be held at 5:30 PM prior to each Committee meeting at a location in the Town where food is available. Meetings of the task force are open to the public, but will not have agendas or minutes.
4. Community Basic Data Report Chapter Review
 - a. State and Regional Project Scope
Carl Stephani briefly reviewed the content of Chapter I of the Basic Data Report (BDR) regarding the State and Regional Scope of the project.
 - b. Infrastructure
 - i. Utilities
Pramod Pandey reviewed the contents of the "Utilities" section of the BDR and questions were raised about where DSL Internet service is available.
 - ii. Public Properties and Facilities
Pramod Pandey reviewed the contents of the draft "Public Services,

Properties, and Facilities” section of the BDR. There was considerable discussion about the facilities available for the various sports teams in towns, as well as use of the schools’ athletic fields. Additional information will be gathered on this subject. It was also noted that the ½ and 1 mile radii on the public facilities map that was distributed does not indicate driving times, and driving times are more important than straight distances.

iii. Transportation

Ken Shooshan-Stoller distributed a document entitled “4.8.4 Model Street Connectivity Standards Ordinance,” and a copy of a PowerPoint presentation on roads. He reviewed the BDR section on “Transportation.” He also briefly discussed a sheet regarding age distribution of the population, which will be included in the “Demographics,” chapter of the BDR, which was reviewed at the last meeting.

5. Next meeting - Review of BDR Chapters on Physiography, Housing, and Economic Development
Carl Stephani reminded everyone of the materials which will be covered at the next meeting.
6. Other Business - none raised.
7. Adjournment was declared at approximately 9:25 PM.